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TO: Board of Public Works and Safety

CC: Chandler M. Poole

Director of Development

DATE: November 6, 2009

SUBJECT: REHIRE - BEVERLY SHAW

I request Board of Works approval to re-hire Beverly Shaw as Marketing and Grants Administrator, effective November 18, 2009, at a biweekly salary of \$1,961.54.

The Department of Development is very fortunate that Bev has decided to return to work for the City. We look forward to having her re-join our team.